

Background for Redistricting History

I tried to download both a meeting agenda (which typically has links to attachments) and minutes.

The committees/groups were:

1. Guidelines Committee—drafted sets of principles before the 2010 election to change the redistricting process
2. Rules Committee—grew out of the Guidelines Committee
3. Advisory Group/Advisory Group Selection Committee—drafted materials for selecting Advisory group including application form, timelines, solicitation, other
4. Communications Committee—established mid-2011 to create materials “advertising” redistricting
5. Redistricting Group: combined Advisory Group and Charter Commission, drew the maps
6. Redistricting Group—Public Hearing Group: develop educational materials for general public and for hearings, timeline for public hearings

Dates generally refer to meeting date where item was considered. There may be a different date on the item and this is sometimes reflected in the document title with the term “orig” meaning that the document itself is stamped with the second date but it was likely considered, probably by the Charter Commission, at a later meeting.

Up until the creation of the Communication Committee in mid-2011, the Advisory Group developed much of the communication documents. Some of this product may be linked to both solicitation of Advisory Group members and information about redistricting for the general public. In early 2012, a working group of the Redistricting Group prepared educational materials.

A good history of the Commission’s work is in the annual reports that are saved in the folder “Timelines & History” although I could not find the 2010 Annual Report.

The information in these folders is organized by meeting and work product. The “Meetings” folder separates meeting agendas and minutes by committee. There are five pdf files that had links to meetings for 2011-2012 and agendas for 2010-2012—however, these may no longer work due to the reorganization of the City’s website.

2010

September 1, 2010: Charter Commission formed committee to develop guidelines/principles relating to redistricting process.

September 13: Committee to Draft Guidelines or Principles for Minneapolis Redistricting
First discussion of process to develop principles or guidelines to: implement the process of redistricting; choose the Advisory Group; and Advisory Group role in redistricting.
No draft documents created.

September 20: Committee to Draft Guidelines or Principles for Minneapolis Redistricting
First drafts for three sets of principles (process, choosing Advisory Group and AG role).

September 23: Committee to Draft Guidelines or Principles for Minneapolis Redistricting

Revised drafts for three sets of principles

October 6: Charter Commission meeting
Final report and Final Principles for Redistricting (three sets, amended)

November 3: Charter Commission meeting
No discussion of redistricting

December 1: Charter Commission meeting
Discussed possible redistricting in 2011 (attachment)
Formed Advisory Group Committee and Rules Committee, attachment subcommittee timelines

December 15: Advisory Group Committee
Defined work product: attachment Sample Documents from 2002 and 2010
A. Outreach Plan:
 (a) Advise Minneapolis community of redistricting process, opportunity to participate via Advisory Group, and opportunity to apply for Charter Commission membership
 (b) Identify targets for communication and multiple strategies for communication including email lists, community organizations and print media
 (c) Coordinate possible student involvement with tracking the process (Peltola)
B. Advisory Group Job Description: Outlined in Charter, principles, state law
C. Advisory Group Application Form: Eligibility requirements in Charter, principles, state law
Set timeline if Legislature finishes work in 2011 (attachment)

December 16: Rules Committee
Discussed draft rules from October 6 Charter Commission meeting. No attachments.

2011

Minutes are only directly available Feb 1 to Aug 3, 2011. They may be available as links from agenda. Or they may be available but at the time I looked, I could not find them.

January 5: Charter Commission? Not directly on website
Report from Advisory Group Committee (no agenda so not attachment) but there are notes.
Public hearing on application and job description; Rules Committee report; plan language charter.

January 13: Rules Committee
General discussion, no attachments

January 19: Advisory Group Committee
Discussion: Draft timeline of committee activities , revised Advisory Group application and job description, outreach strategy and consider forming an Outreach Subcommittee, proposed rules governing the review of Advisory Group applications, interviews, and recommendations to the Charter Commission, including the use of alternates. No attachments

January 25: Advisory Group Selection Committee

Prepared documents (attachments) for February 2 Charter Commission meeting: proposal for Outreach strategy (attachment), Outreach Committee; job description, application and rules (attachments)

February 1: Advisory Group Selection Committee

Reviewed outreach strategy (attachment). Also discussed interview process--whether the interview will be mandatory, time allowed for each interview, individual vs. group interviews, number of interviewers, process for asking questions, number and type of questions, number of interview days and locations, rating method.

February 2: Charter Commission meeting

Reports from Rules and Advisory Group committees (attachments), approved updated Application Form and Job Description, as amended to include statement "Application does not guarantee appointment"; further directing the City Clerk's Office to post notice of the vacancies on the Open Appointments website as well as providing a link to the job description, FAQ, and application form on the Charter Commission website.

February 16: Rules Committee

Rules (attachment)

March 1: Advisory Group Committee

Review unresolved issues, including alternates, application review, recommendation process; approve interview questions, meeting sites/dates; interview process (attachments); Communication Committee proposal

March 2: Charter Commission

Rules Committee report with proposed rules, amended and report (attachments); oral Advisory Group report; discussed Outreach Committee charter; discussed possible role for student intern; plain language charter

March 22: Advisory Group Selection Committee

Reviewed guidelines and interview process; interview schedule; Clegg charter for proposed Communication Committee

April 6: Charter Commission

Census presentation; Advisory Group notes and interview schedule, extended application period to April 29; Communication Committee charter (omit reference to outreach) attachment; amended principles (attachment); plain language charter

April 7: Advisory Group Selection Committee

Interviews of six candidates: applications with public information (attachments), includes interview questions

April 11: Advisory Group Selection Committee

Interviews with applications-public information (attachments)

April 12: Advisory Group Selection Committee

Interviews with applications-public information (attachments)

April 27: Advisory Group Selection Committee

Interviews with applications-public information (attachments)

May 2: Advisory Group Selection Committee

Interviews with applications-public information (attachments)

May 4: Charter Commission

Reviewed applications by ward; Communications Committee membership; student nern job description; plan language charter

June 1: Charter Commission

Communication Committee charter (attachment), Advisory Group member recommendation approved (attachment)

July 6: Charter Commission

Discussed plain language charter, Communication Committee action steps (attachment), posting for GIS staff, appointed Operations Committee, possible charter amendment (failed)

July 25: Communications Committee

Determine logistics for meeting; discuss action steps from July 6 Charter Commission meeting

August 3:

Plain language charter; report from Communications Committee; Operations Committee meeting (public) scheduled

August 11: Operations Committee

Organization; GIS consultant

August 31: Communications Committee meeting

Discuss action steps including meeting with Minneapolis Communications Department about communicating with citizens, plan for communicating through the existing City website, including a separate redistricting page; contact information for traditional and alternative media for distribution of information; including email lists, neighborhood contacts, known communities of interest, and persons or groups requesting inclusion; plan for posting open meetings of the Redistricting Group, posting or distributing maps approved by or to be considered by the Redistricting Group, and public hearings.

September 7: Charter Commission meeting

Update on litigation (attachment in Timeline), Communications Committee report (attachment)

October 5: Charter Commission

Plain language charter, Communication report (no attachment in agenda, scanned and reflected in notes, dated September 28)

October 12: Redistricting Group Orientation Session

Training meeting with PowerPoint (attachment), various presentations, resolution to hire GIS consultant

October 26: Communications Committee These notes were linked from CC agenda
Reviewed website drafts, discussion with NCR. Then committee suspended pending call of the CC chair.

November 2: Charter Commission
Reviewed plain language charter work, report of communication committee with meeting report and draft web pages (attachments); Rules report (no attachment)

December 1: Redistricting Group
Reviewed MN requirements for plans (attachment); established Working Committee to: 1) Explore the possibility of a video broadcast interview; 2) Prepare brief educational materials for use at the beginning of public hearings; and 3) Prepare simple written materials for distribution at public hearings, outside of public hearings, and electronically; discussed rule changes for maps submitted by public and spokesperson

December 7: Charter Commission
Rules—who speaks for Redistricting Group; proposed amendment to City organization

2012

January 4: Charter Commission
Plain language charter; Power to People (attachment)

January 18: Redistricting Group Workgroup
Most discussion related to education about redistricting and outreach, public hearings

February 1: Charter Commission
Plain language charter; LWV task force (attachment)

February 8: Redistricting Group
Factors to consider in redistricting (attachment); redistricting calendar (attachment); motion for MTN to tape public hearings; public comments

February 15: Redistricting Group meeting
Comments, review maps; approved draft maps for upcoming public hearings (February 29, March 1)

February 29: Public Hearing
Orientation to redistricting, present maps, collect comments

March 1: Public Hearings
Orientation to redistricting, present maps, collect comments

March 2: Redistricting Group meeting
Accept public comments (attachments), City attorney update

March 7: Charter Commission

Plain language charter; recall proposal (attachment); lawsuit (attachment); form & substance language (attachment)

March 12: Redistricting Group meeting

Public comments (attachments), adopted maps for March 20 & 21 public hearings

March 20: Public Hearing

Orientation to redistricting, present maps, collect comments

March 21: Public Hearing

Orientation to redistricting, present maps, collect comments

March 22: Redistricting Group meeting

Public comments (attachments); approved revised ward map subject to modifications by the Operations committee March 23

March 23: Operations Committee

?

March 26: Redistricting Group meeting

Comments (attachments); reviewed draft ward and park district maps from Operations Committee, approved maps to forward to Charter Commission and Park Board.

March 27: Charter Commission

Comments (attachment); Operations Committee park district maps from March 15 & 23 (attachment); final approval ward boundaries (attachment)

April 4: Charter Commission

Public comments (attachment); plain language charter; referendum proposal (attachment); LWV charter task force (attachment)

April 25: Charter Commission s\Special Meeting

Set boundaries for park districts (attachment)

May 2

May 21

June 13

July 9

August 1

September 5

October 3

November 7

December 5