

License Application: Circus

A public performance given by a traveling company of acrobats, clowns, entertainers or trained animals.

1. Application requirements

- Complete the application but incomplete applications may be returned. You can email questions to businesslicenses@minneapolismn.gov or call 612-673-2080.
- There is a [fee](#) for this application. You can pay by:
 - ☐ **Cash:** Do not mail cash, you must drop off in person.
 - ☐ **Check:** Make checks payable to- Minneapolis Finance Department
 - ☐ **Credit card:** Mail, drop off or email your application to businesslicenses@minneapolismn.gov. **Do not add your credit card information on this application.** We will call you to securely charge your credit card.

2. Applicant information

Legal business name		Business name/DBA		
Address of the circus		Suite	City	State
Business address		Suite	City	State
MN Tax ID number:		Social security number or ITIN:		
Contact person			Title	
Email address		Cell phone		

3. Event information

Name of event:
Location of the circus:
List the dates and hours of circus.
Will there be any food or drinks? ☐ No ☐ Yes If Yes, submit a Short Term Permit and an Event Food Sponsor Permit at least two (2) weeks before the event.

4. Additional permits, check all that apply.

If you have questions, contact your area License Inspector.

- ☐ **Tents:** A detailed plan must be approved by Building and Fire Inspectors. Call 311 or 612-673-3000.
- ☐ **Fire Works and Fire Related Permits:** Contact the Minneapolis Fire Department, 612-673-3000 or 311.

- ☐ **Electrical Permit** for temporary service and outlets. Contact the state of Minnesota 612-866-1979 or 1-800-342-5354.
- ☐ **Heating (Mechanical) Permit:** Temporary heat or air conditioning. Contact the Inspections Division, 612-673-3000 or 311.
- ☐ **Plumbing and Gas:** Inspections of potable water, gas burners and discharges to sewers. Contact the Inspections Division at 612-673-3000 or 311.
- ☐ **Special Event Permit:** Amusement Buildings, Bonfires, Canopies, Exhibit/Tradeshows, Fireworks, Liquid or Gas filled Vehicle in an Assembly Area, LP/Propane, Open Flames/Candles in an Assembly Area, Private Hydrants, Rooftop Heliports, Temporary Assemblies, and Tents/Temporary Membrane Structures. Call 612-673-3000 or 311.
- ☐ **Temporary toilets:** Must use a state of Minnesota licensed Service Company and provide an adequate number of units per industry guidelines.
- ☐ **Short Term Food Permits and Event Food Sponsor Permits** are required for the sale of food and/or beverages at public events. Contact Minneapolis 311 at minneapolis311@minneapolismn.gov or call 311 within Minneapolis, (612) 673-3000 outside Minneapolis.
- ☐ **Park Board Permits:** 612-230-6441.
- ☐ **Amplified Sound Permit:** Contact the Environmental Services Division, 612-673-3516 or 311.
- ☐ **Recycling Containers:** May be rented for a fee from Minneapolis Solid Waste and Recycling.

5. Verification

The City of Minneapolis uses the information on this application to determine qualifications for a permit. You are not legally required to provide this information. If you refuse, we cannot approve your application. After we approve your permit, all information is public (MN Statutes, Chapter 13).

A signature is required.

- ☐ I have read and agree to the [Terms and Conditions](#) for electronic signatures, records and payment.

I, (print name) _____, certify or declare under penalty of perjury under the laws of the State of Minnesota that the information on this application, checklist, and attached documents is true and correct. All information is subject to verification by the City of Minneapolis. I understand that false information may result in the denial, suspension or revocation of my permit.

By typing your name, you are electronically signing this application.

Signature of applicant _____ Title _____ Date _____

Additional information

1. You cannot transfer this license to any other event, person or location.
2. For reasonable accommodations or alternative formats please contact Business Licensing at 612-673-2080 or via email at businesslicenses@minneapolismn.gov. People who are deaf or hard of hearing can use a relay service to call 311 at 612-673-3000. Para ayuda, llame al 311. Rau kev pab hu 311. Hadii aad caawimaad u baahantahay wac 311.