

Application Form Fire Protection Systems Permit

Inspections Services

Regulatory Services

505 4th Avenue South, Room 510A

Minneapolis, MN 55415

Office 612-673-3000 or 311

TTY 612-673-2157

www.minneapolismn.gov/fire-permits

OFFICE USE ONLY

Permit # _____

Amount \$ _____

CSR Initials _____ Date _____



APPLICATION FOR A FIRE PROTECTION SYSTEMS PERMIT

SYSTEM INFORMATION

☐ ALARM ☐ ALTERNATIVE SUPPRESSION ☐ SPRINKLER ☐ SMOKE

SITE ADDRESS (INCLUDE ADDRESS #, STREET NAME, & DIRECTIONAL)

BUILDING or PROJECT NAME

APPLICANT

APPLICANT or BUSINESS NAME (applicant is: ☐ Owner ☐ Contractor ☐ Other (describe): _____

STATE/CITY LICENSE NO.

NAME

PHONE

ADDRESS

CITY

STATE

ZIP

EMAIL ADDRESS

DESIGNER or ENGINEER (if applicable)

COMPANY

STATE/CITY LICENSE NO.

NAME

PHONE

ADDRESS

CITY

STATE

ZIP

PERMIT INFORMATION

TYPE OF WORK

- ☐ Addition
☐ Alteration
☐ Exchange
☐ New Construction
- ☐ Repair
☐ Replacement

OCCUPANCY TYPE

- ☐ Commercial
☐ Industrial
☐ Institution
- ☐ Residential

PROJECT SIZE

Square Footage: _____

Declared Valuation: \$ _____

Estimated Completion Date: _____

WRITTEN DESCRIPTION OF WORK

WORK DETAIL

☐ Dry Chemical System	☐ Gas Type Suppression System	☐ Standpipe System
☐ Fire Alarm & Communication System	☐ Private Water System (hydrants)	☐ Wet Chemical System
☐ Fire Pump	☐ Smoke Control System	
☐ Foam System	☐ Sprinkler System	

FEE CALCULATION

Fees for the installation, alteration, reconstruction, or repair of any Fire Protection system or appliance are computed based on contract cost of the proposed work. The fees established by City Code must be collected at the time of application for permit. No permit will be reviewed or processed until the fee is paid.

For a fee schedule, please go online to minneapolismn.gov/fire-permits or call 612-673-3000.

1.	Base permit fee (total of fees in fee schedule):	
2.	Plan review fee (if required, 65% of base fee (Item #1 above)):	
3.	Flat fee (see Fire Inspections Services fee schedule):	
4.	Subtotal:	
5.	Minnesota State Surcharge (based on contract cost): If job valuation is \$1.00 to \$1,000,000.00, the state surcharge is (job valuation x .0005) If job valuation is greater than \$1,000,000, please contact Fire Inspections Services	
6.	Total Fee:	

I hereby apply for a Fire Protection Systems permit and I acknowledge that the information above is complete and accurate; that the work will be in conformance with the ordinances and codes of the City of Minneapolis and the Minnesota State Building and Fire Codes; that I understand that this is not a permit but only an application for a permit and construction work is not to start without a permit; that the work will be in accordance with the approved plans when plans are approved.

SIGNATURE _____ **DATE** _____

IMPORTANT INFORMATION

Please see the Fire Sprinkler System Project Information Form or the Fire Alarm System Information Form as they may need to be included with your application or submitted plans. These additional forms will list, in detail, other information required by the City in order to issue a permit.

If you have questions about this application, email SprinklerAlarms@minneapolismn.gov.

PAYMENT OPTIONS

- ☐ In person at the City of Minneapolis Service Center, Monday through Thursday, 8 a.m. to 4 p.m., and Friday, 9 a.m. to 4 p.m.:

Public Service Building
505 South 4th Avenue, Skyway Level
Minneapolis, MN 55415

- ☐ By mail, with a check payable to Minneapolis Finance Department, or the below credit or debit card information, mailed to:

Inspections Services
505 South 4th Avenue, Room 510A
Minneapolis, MN 55415

MasterCard or Visa only

Card Number _____

Expiration Date _____ CVV _____

For reasonable accommodations or alternative formats please contact 311 at 612-673-3000. People who are deaf or hard of hearing can use a relay service to call 311 at 612-673-3000. TTY users call 612-263-6850. Para asistencia, llame al 311. Rau kev pab 311. Hadii aad Caawimaad u baahantahay 311.