



**City of Minneapolis Employees  
Potential Conflict of Interest Notice**  
Minneapolis Code Chapter 15 Ethics in Government

**Instructions**

- This notice must be completed and distributed as indicated below prior to taking an action or making a decision that would substantially affect the employee’s financial interest or those of an associated business or involves the employee’s relatives or affiliated organizations. See MCO §§ 15.40(b) & 15.40(c)(4)
- This information is being collected because it is required by section 15.40 of the City of Minneapolis Ethics Code. The Ethics Code requires that you provide this information. If you refuse to provide this information, you may be subject to sanctions including disciplinary action as provided in MCO § 15.240. This information may be shared with city employees whose jobs require them to see it as well as other persons or entities authorized by state or federal law to receive the data.
- Address questions to the City’s Ethics Officer in the City’s Attorney Office at 612-673-3230 or [EthicsOfficer@minneapolismn.gov](mailto:EthicsOfficer@minneapolismn.gov)

**Employee** \_\_\_\_\_

**Distribute to:**

- \_\_\_ Immediate Supervisor
- \_\_\_ Department Head
- \_\_\_ City Clerk, 350 South 5th Street, Room 304, Minneapolis 55415

<b>Action or Decision</b>	Date of Action or Decision _____
Description of action or decision	

**Type(s) of conflict: check all that apply**

- \_\_\_ Source of compensation; earned income
- \_\_\_ Loan
- \_\_\_ Securities
- \_\_\_ Real Property
- \_\_\_ Real Property
- \_\_\_ Pari-mutual horse racing
- \_\_\_ Affiliation with an organization or entity
- \_\_\_ Other

**Origin(s) of conflict: check all that apply**

- \_\_\_ Self
- \_\_\_ Spouse or Domestic Partner
- \_\_\_ Dependent
- \_\_\_ Other Related Person
- \_\_\_ Associated business
- \_\_\_ Associated business of Spouse, Domestic Partner or Dependent

**Description of Potential Conflict of Interest**